



*Castle House  
Great North Road  
Newark  
NG24 1BY*

*Tel: 01636 650000*  
[www.newark-sherwooddc.gov.uk](http://www.newark-sherwooddc.gov.uk)

**20 May 2026**

**Members of the Committee:**

**Councillor R Cozens  
Councillor D Darby**

**Councillor J Hall  
Councillor T Wildgust**

<b>MEETING:</b>	Licensing Hearing
<b>DATE:</b>	Friday, 5 June 2026 at 1.30 pm
<b>VENUE:</b>	Civic Suite, Castle House, Great North Road, Newark, NG24 1BY

**You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as overleaf.**

If you have any queries please contact Catharine Saxton on [catharine.saxton@newark-sherwooddc.gov.uk](mailto:catharine.saxton@newark-sherwooddc.gov.uk).

## AGENDA

	<u>Page Nos.</u>
1. Application to vary a Premises Licence (PL 002822) - Locke and Key, 16-20 Middle Gate, Newark on Trent, NG24 1AG.	3 - 43



Report to: Licensing Sub-Committee – 5 June 2026

Director Lead: Matthew Finch, Director – Communities & Environment

Lead Officer: Damian Wilkins, Environmental Health & Licensing Manager

Report Summary	
<b>Report Title</b>	Application to vary a Premises Licence (PL 002822)
<b>Purpose of Report</b>	For Members to consider an application to vary a premises licence for the Locke and Key, 16-20 Middle Gate, Newark on Trent, NG24 1AG.
<b>Recommendations</b>	<p>Members should consider an application to vary a Premises Licence and the representations made for the Locke and Key public house and take the steps as it considers appropriate for the promotion of the licensing objectives. The options available on determination of an application are:</p> <ul style="list-style-type: none"><li>• To refuse the variation to the Premises Licence</li><li>• To grant the variation to the Premises Licence</li><li>• To grant the variation to the with additional conditions</li><li>• To grant the variation but restrict the licensable activities</li><li>• To grant the variation with amended timings</li></ul>

## 1.0 Background

1.1 The application to vary the premises licence was submitted by Annika Barton, originally in January, although the complete application was not accepted until April 2026. The current Premises Licence permits licensing activities commencing at 08:00 and ending at 23:00. This application seeks to amend the licensable activities as follow:

- Live Music
  - i. Monday to Saturday - 11.00 to 01.00
  - ii. Sunday - 11.00 to 23:00
- Recorded Music
  - i. Monday to Saturday - 11.00 to 01.00
  - ii. Sunday - 11.00 to 23:00
- Supply of alcohol:
  - i. Monday to Saturday - 11.00 to 01.00
  - ii. Sunday - 11.00 to 23:00

1.2 The application and plan of the premises are attached as **Appendix A**, with a map showing the site in context available in **Appendix B**. This business is located on the junction of Middle Gate and Boar Lane with the entrance being accessible of Boar Lane. **Appendix C** contains the existing Premises Licence, which the application seeks to vary.

**2.0 Proposal/Options Considered/Reason for Hearing**

2.1 There is one representation from a resident which is relevant. The representation (and subsequent email highlighting an incident in February 2026) are both available in **Appendices D** of this report.

2.2 To summarise, the resident wishes to highlight the potential negative impact of permitting the licensable activities hours to be extended due to nuisance disturbance from live/recorded music and antisocial behaviour including violent crime. The resident also explains that existing antisocial behaviour and crime would be exacerbated. The representation is accompanied by a typed letter which provides further context.

2.3 A further email was received via Councillor Michelle Home from this resident who highlighted an incident on 1 February 2026 and advising that they have spoken to the manager of the business regarding music levels. The email goes on to highlight that both properties (the business and their home) are in a conservation area and have single glazing.

2.4 Councillors will note that Environmental Health have not made any representation below associated with this variation application. However, Licensing Officers have reached out to Environmental Health following receipt of the representation. EH confirmed that there is no history of noise complaints but suggested conditions that restrict live and recorded music to indoors only, and requires regular checks being made to monitor noise levels in the vicinity when live or recorded music is played to ensure that no nuisance is caused (**Appendix E**)

2.5 The table below provides details of any representations received from Responsible Authorities:

<b>Responsible Authority</b>	<b>Detail</b>
Nottinghamshire Police	No comments received
Nottinghamshire Fire & Rescue	No comments received
Social Services – Notts CC	No comments received
Planning	No objection
Environmental Health	No representation received
Trading Standards – Notts CC	No comments received
Public Health	No comments received
Home Office - Immigration	No comments received

2.6 A subsequent agreement to amend the operating schedule was reached between the Applicant and the Licensing Officer, is this is attached at **Appendix F** of this report. The conditions agreed to by the applicant are:

1. No children under 16 years old will be allowed in the bar area of the premises after 21:00.
2. All children under 16 to be accompanied by an adult at all times.
3. The premises licence holder and DPS to implement the Ask for Angela scheme in their venue and make sure that staff receive suitable training to be able to help people who need it.
4. When live music or recorded music takes place inside the premises all doors and windows will be kept shut.
5. When regulated entertainment and background music takes place outdoors a noise management plan must be in place to review the impact of noise prior to, during and after each event.

2.7 The resident making the representation was made aware of the additional conditions agreed to by the applicant on 20 May 2026. At the time of writing this report, no agreement has been reached.

### **3.0 Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We

.....  
*(Insert name(s) of applicant)*

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

<b>Premises licence number</b>
--------------------------------

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description 16-20 MIDDLEGATE - THE LOCKE & KEYE. NEWARK			
Post town		Postcode	NG24 1AG

Telephone number at premises (if any)	£	
Non-domestic rateable value of premises	£	

**Part 2 – Applicant details**

Daytime contact telephone number			
E-mail address (optional)			
Current postal address if different from premises address			
Post town		Postcode	

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)  Yes  No

**Please describe briefly the nature of the proposed variation** (Please see guidance note

2)

We wish to extend our opening hours from 23:00 Close to 01:00 Close. An additional 2 hours to our current licence.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment (Please see guidance note 3) Please tick all that apply**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 6)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details (please read guidance note 5)</u>
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events (please read guidance note 6)</u>
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)</u>
Fri			
Sat			
Sun			

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 5)					
Mon								
Tue								
Wed						State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat								
Sun								

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon	11:00	01:00			
Tue	11:00	01:00	State any seasonal variations for the performance of live music (please read guidance note 6)		
Wed	11:00	01:00			
Thur	11:00	01:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri	11:00	01:00			
Sat	11:00	01:00			
Sun	11:00	00:00			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 5)					
Mon								
Tue								
Wed						State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat								
Sun								

G

<b>Performances of dance</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 5)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 6)		
Thur								
Fri								
Sat						<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sun								

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 5)					
Mon	11:00	01:00						
Tue	11:00	01:00						
Wed	11:00	01:00				State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Thur	11:00	01:00						
Fri	11:00	01:00				Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	11:00	01:00						
Sun	11:00	23:00						

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 5)		
Mon					
Tue			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 6)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 7)		
Fri					
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing <i>Karaoke, Comedy, DJ</i>		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Mon	<i>11:00</i>	<i>01:00</i>		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	<i>11:00</i>	<i>01:00</i>	<b>Please give further details here</b> (please read guidance note 5)		
Wed	<i>11:00</i>	<i>01:00</i>			
Thur	<i>11:00</i>	<i>01:00</i>	<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 6)		
Fri	<i>11:00</i>	<i>01:00</i>			
Sat	<i>11:00</i>	<i>01:00</i>	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Sun	<i>11:00</i>	<i>23:00</i>			

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 8)			<b>State any seasonal variations</b> (please read guidance note 6)
Day	Start	Finish	
Mon	11:00	01:00	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 7)
Tue	11:00	01:00	
Wed	11:00	01:00	
Thur	11:00	01:00	
Fri	11:00	01:00	
Sat	11:00	01:00	
Sun	11:00	01:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 9)	On the premises	<input checked="" type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 6)					
Mon	11:00	01:00						
Tue	11:00	01:00						
Wed	11:00	01:00						
Thur	11:00	01:00				<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Fri	11:00	01:00						
Sat	11:00	01:00						
Sun	11:00	23:00						

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

To ensure all customers are in a safe environment with trained staff, security and first aid. Keeping noise to a minimum and keep areas clean + clear.

**b) The prevention of crime and disorder**

pub watch - STAFF TRAINING FOR  
Door Man - Ask Angela, 1 Punch Kill  
C.C.T.V. - & challenge 25.

**c) Public safety**

To not exceed our capacity, ensure all fire exits are open and clearly signed.

**d) The prevention of public nuisance**

No excessively loud music, ensure customers leave quietly and quickly,

**e) The protection of children from harm**

We do not allow children in bar area after 9pm and must be accompanied by Parent/Guardian.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

Checklist:

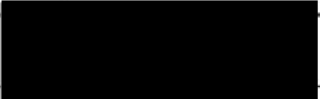
Please tick to indicate agreement

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures** (please read guidance note 12)

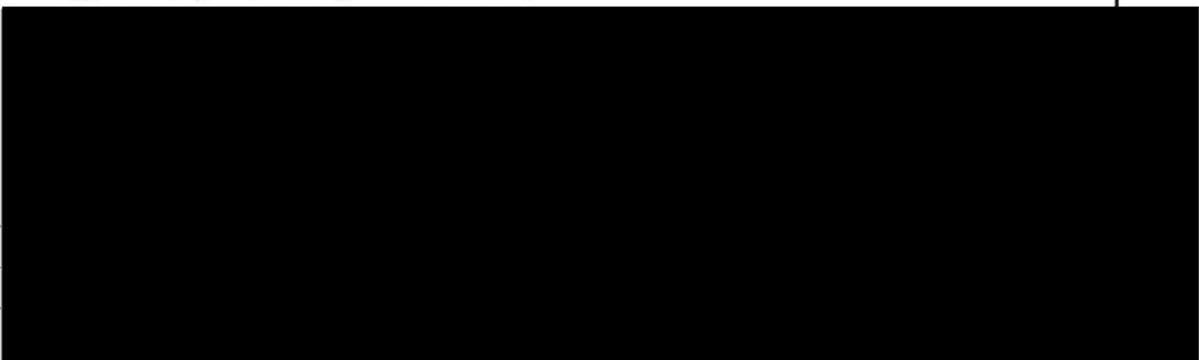
**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	7/11/25
Capacity	Owner

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent** (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 15)



If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  11. Please list here steps you will take to promote all four licensing objectives together.

12. The application form must be signed.
13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
15. This is the address which we shall use to correspond with you about this application.



**- STEPS**

Height of Step 1 7cm  
in cm

- 1. 21cm x 2
- 2. 21cm x 2
- 3. 14cm x 3
- 4. 14cm x 2
- 5. No step
- 6. No step
- 7. No step
- 8. 16cm
- 9. 16cm
- 10. 11cm
- 11. 7cm
- 12. 15cm
- 13. 12 cm.
- 14. 14 cm x 2 Steps

RECEIVED BY  
28 APR 2025  
CUSTOMER SERVICES

### Middle Gate

Location of Lock & Keye - junction of Middle Gate and Boar Lane, Newark on Trent



**Castle House, Great North Road, Newark on Trent, NG24 1BY**  
**Premises Licence**

**Premises licence number** 002822

**Part 1 – Premises details**

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>			
Locke and Key 16 – 20 Middle Gate			
<b>Post town</b>	Newark	<b>Post code</b>	NG24 1AG
<b>Telephone number</b>	[REDACTED]		

**Where the licence is time limited the dates**  
Not applicable

**Licensable activities authorised by the licence**

1. Regulated Entertainment
  - a) Live Music (Indoors)
  - b) Recorded Music (Indoors)
2. Supply of alcohol

**The times the licence authorises the carrying out of licensable activities**

1. Regulated Entertainment
  - Live Music  
Monday to Sunday 08:00 – 23:00
  - Recorded Music  
Monday to Sunday 08:00 – 23:00
2. Supply of alcohol  
Monday to Sunday 08:00 – 23:00

**The opening hours of the premises**  
Unrestricted

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**  
On Sales

**Part 2**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Registered number of holder, for example company number, charity number (where applicable)**

N/A

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

N/A

**Annex 1 - Mandatory conditions**

**Supply of Alcohol**

No supply of alcohol may be made under this premises licence:

- (a) at a time when there is no Designated Premises Supervisor in respect of this licence; or
- (b) at a time when the Designated Premises Supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under this premises licence must be made or authorised by a person who holds a personal licence.

**Door Supervision**

Door Supervisors shall be licensed with the Security Industry Authority in accordance with the Private Security Industry Act 2001.

## **Drinks Promotions**

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(iii) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(b) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(c) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(d) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### **Alcohol Pricing**

(1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(1);

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(b)

(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day

## **Annex 2 - Conditions consistent with the Operating Schedule**

1. A CCTV system shall be installed and operative in the premises when licensable activities are taking place.
2. All recordings used in conjunction with CCTV shall:
  - a) be of evidential quality
  - b) display accurate time and date stamps all year round to account for day light savings.
  - c) be retained for a period of 31 days.
  - d) Cover the point of sale, (Counter) and entrance and exit.
3. The CCTV System shall be installed in a location that is safe and accessible.
4. Recordings to be made available for inspection to the Police or any other authorised officer when requested.
5. At least one person trained and authorised to access the CCTV system shall be present during opening hours. They shall be able perform basic operations such as reviewing recordings and downloading recordings to removable media (USB) if required for Police or other authorised officers.
6. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:
  - a) Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
  - b) Refresher/reinforcement training at intervals of no more than 6 months.

7. Training records will be retained at the premises for a minimum period of 12 months and available for inspection upon request by a Police Officer or authorised officer
8. A bound and sequentially paginated incident book or electronic record shall be kept, to record all instances of disorder, damage to property and personal injury at the premises. This book/record shall be made available for inspection and copying by the Police or any other authorised person upon request and all such books/records shall be retained at the premises for at least 12 months.
9. A Challenge 25 scheme shall operate at the premises. Any person who appears to be under 25 years of age shall not be allowed to purchase alcohol unless they produce an acceptable form of photo identification. (e.g. passport, driving licence, Military ID or PASS accredited card).
10. Challenge 25 notices shall be displayed in prominent positions throughout the premises.
11. Signage shall be displayed advising customers to be respectful to residents and to leave the area in a quiet and orderly manner.
12. At all times the premises licence holder shall risk assess the need for door supervisors at the premises, and/or employ such door supervisors at such times and in such numbers as deemed necessary by the risk assessment, and/or at any other times upon agreement with the Police.
13. Cognisance shall be taken of Police advice if events are taking place which may directly or indirectly impact on the safety of staff and customers and provision shall be made for the required number of SIA licensed door supervisors to be on duty at times as agreed with the Police i.e. events requiring extra Police resources (Bank Holiday weekends, significant international or local sporting events etc.)
14. The written risk assessment shall be made available on request to the Police or Licensing Authority.
15. No children shall be permitted in the bar after 20:00 hrs.
16. No children shall be in the bar area unless they are with an adult and are consuming a meal.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

Not applicable

**Annex 4 – Plans**

As attached

**From:** [REDACTED]  
**Sent:** 05 May 2026 12:08  
**To:** [REDACTED]  
**Cc:** customerservices  
**Subject:** RE: Locke and Keye

OFFICIAL

Good afternoon [REDACTED],

Thank you for forwarding this further information associated with the representation from Darren Tivey. The consultation date ends on **9 May 2026** so this extra detail can still be added.

Kind regards

[REDACTED]  
**Environmental Health & Licensing Manager**  
**Public Protection**  
Newark and Sherwood District Council

 [Chat with me in Teams](#)



**Reference:** ESB6292593

**Customer Details:**

**Name:** [REDACTED]

**Address:**

**Is C/O address?:** 0

**Phone:**

**Mobile:**

**Email:** [REDACTED]

OFFICIAL

Please can the following email be passed to Phil Bowen (Licensing)

Hi Phil

Further to our conversation regarding the Locke and Keye.

My ward member, who has already submitted the objection via the appropriate form, delivered by hand to NSDC. I would like to express my concerns.

I received a further email from Darren Tivey; he was unable to add the following to the completed

form.

*"Many thanks for our conversation yesterday. Please acknowledge that I have input the statutory form to the NSDC licensing dept regarding the proposed extension of the alcohol and music license at the Locke and Key, Middle Gate, Newark. I'd like to bring to your attention a couple of points that I omitted to include as space was somewhat limited on the form.*

*I have previously had to submit an official notice complaint to the police on Sunday 1st February due to late night, excessive noise coming from a party at the premises. The reference number with Nottinghamshire Police is CR0051\_01022026. I have also spoken to the manager of the establishment on a couple of occasions to discuss music volume levels. Both our properties are within a conservation area and are both single glazed making them unsuitable to contain high volume music. Perhaps you could pass these concerns to the relevant department as a health and safety issue and potentially look at assessing noise levels from the Locke and Key that are preventing me from living in my home in comfort. There are also tables and chairs outside in Boar Lane which are used by customers which could be an issue if the extension to the alcohol licensing hours is granted"*

As you can appreciate Phil, if the above is a true and correct it does raise my concern.

Kind regards

[Redacted signature and contact information]



RECEIVED BY  
 23 APR 2026  
 ADMIN SERVICES

**LICENSING ACT 2003**

NAME OF APPLICANT: [REDACTED] .....

PREMISE ADDRESS: THE LOCKE + KEY  
MIDDLE GATE  
 .....

EMAIL ADDRESS NEWARK NC241AG  
 .....

REPRESENTATION BY: [REDACTED] .....

.....

.....

**DETAILS OF REPRESENTATIONS**

LICENSING OBJECTIVES	REPRESENTATION (Details and any supporting evidence)
1. The prevention of public nuisance	I WOULD LIKE TO HIGHLIGHT THE POTENTIAL NEGATIVE IMPACT ON MYSELF + MY NEIGHBOURS. LATE NIGHT NOISE FROM LIVE + PRE RECORDED MUSIC CROWDS, INDIVIDUALS SMOKING OUTSIDE + THE POTENTIAL FOR ANTI SOCIAL BEHAVIOUR ARE LIKELY TO HAVE A DETRIMENTAL EFFECT ON THE QUALITY OF LIFE. NOISE + LIGHT POLLUTION, LITTER + LATE NIGHT DISTURBANCES DETRACTS FROM THE HERITAGE + CONSERVATION AREA.
2. Public safety	THE POTENTIAL INCREASE IN ANTI SOCIAL BEHAVIOUR + VIOLENT CRIME COULD PRESENT A DANGER TO THE PUBLIC + A NOISANCE TO RESIDENTS + LAW ENFORCEMENT THAT IS ALREADY STRETCHED IN THE AREA ESPECIALLY LATE AT NIGHT. PLEASE REFER TO MY LETTER ATTACHED.

<p>3. The prevention of crime and disorder</p>	<p>MIDDLEGATE IS STATISTICALLY A FOCAL POINT FOR ANTI SOCIAL BEHAVIOUR + CRIME. I BELIEVE THIS WOULD BE EXACERBATED BY THE INTRODUCTION OF A LATE LICENCE THE AREA IS ALREADY TROUBLED WITH PUBLIC INTOXICATION, NOISE DISTURBANCES + VIOLENT INCIDENTS GRANTING AN EXTENSION TO THE EXISTING LICENCE MAY INCREASE THE PROBLEMS.</p>
<p>4. The protection of children from harm</p>	

If a hearing is held do you intend/do not intend attend the panel hearing relating to the above application.  
 (please indicate)

Signed

[Redacted Signature]

Please print name

[Redacted Name]

Please complete and return to:

Licensing and Enforcement  
 Public Protection  
 Newark and Sherwood District Council  
 Castle House  
 Great North Road  
 Newark  
 Nottinghamshire  
 NG24 1BY

Licensing Department  
Newark and Sherwood District Council  
Castle House  
Great North Road  
Newark  
Nottinghamshire  
NG24 1BY



22nd April 2026

Dear Sir/Madam,

Re: Opposition to Application for an extension to the Live and pre recorded music and alcohol licence at The Locke and Key, Middle Gate, Newark

I am writing to formally object to the application to extend the live and pre recorded music and alcohol license at The Locke and Key on Middle Gate, Newark. As a concerned member of the local community, a resident and a business owner, I believe granting such a license would significantly harm both the safety of the area and the character of the town centre, especially the Boar Lane area.

My objections are based on the following key concerns:

#### 1. High Crime Rate in the Area

Middle Gate, along with surrounding areas, is statistically already a focal point for antisocial behaviour and criminal activity, which I believe would be exacerbated by the introduction of a late-night venue. As it stands, the area is already dealing with challenges such as public intoxication, noise disturbances, and occasional violent incidents. Granting an alcohol and music license for later hours would likely increase these problems and present a danger to both the public and law enforcement, already stretched thin in this area. There are currently a number of pubs serving alcohol and playing music until late in the vicinity including a night club on Castle Gate which would argue why do we need another?

#### 2. Proximity to Boar Lane Shopping Street

Boar Lane is a traditional shopping street within Newark and is frequented by local residents and tourists alike. The introduction of a late-night venue serving alcohol and live music so close to this area could undermine its appeal and viability as a peaceful shopping destination. The potential for noise pollution, litter, and late-night disturbances could detract from the pleasant atmosphere of the area, which is crucial to maintaining its attractiveness to businesses, visitors, and the general public. My vision for Newark is that of a tourist destination which would appeal to families. Newark needs more shops rather than late night Karaoke bars. We have seen the demise of similar sized market towns who chose the path of pursuing a late, night life culture, such as Grantham. Unfortunately for that town pubs were prioritised over shops and the result was unappealing. The nature of such businesses could in fact make existing retailers in the Boar Lane, Castle Gate and Middle Gate areas feel fear and concern for the safety of their shops at night.

### 3. Impact on the Conservation Area

Newark's town centre is home to several buildings and streets of historical significance, including those within the conservation area around Boar Lane. Any activities that generate noise or attract large crowds, especially late into the evening, could be disruptive to the aesthetic and historical value of the area. The conservation status of Boar Lane and its surroundings should be carefully considered, and the licensing of a late-night venue could threaten the character and integrity of these heritage assets. The Locke and Key operates in a building that is not sound proofed and therefore in my opinion not appropriate late night loud music both live and pre recorded.

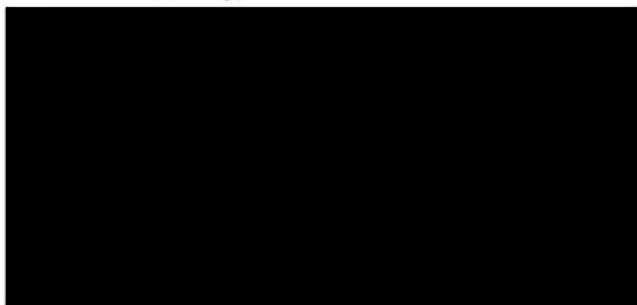
### 4. Community Wellbeing

Finally, I would like to highlight the potential negative impact on the wellbeing of myself and other neighbours and local residents, many of whom live in close proximity to Middle Gate. Currently the operation of the business at The Locke and Key runs with acceptable noise and disruption levels most of the time. I fear that increased noise, crowds, and potential for antisocial behaviour associated with a late-night music and alcohol venue would likely have a detrimental effect on the quality of life for myself and other families living in the area.

For all these reasons, I strongly urge the council to reject the application for a late night live and pre recorded music and the extension of the alcohol licence for The Locke and Key on Middle Gate. The potential for harm to public safety, local businesses, and the preservation of Newark's historic character far outweighs the benefits of such a license.

Thank you for considering my concerns.

Yours faithfully,



**Damian Wilkins**

---

**From:** [REDACTED]  
**Sent:** 08 May 2026 11:44  
**To:** Licensing  
**Cc:** [REDACTED]  
**Subject:** RE: Locke & Keye

**Categories:** [REDACTED]

OFFICIAL

Hi folks,

I have reviewed the application. There is no history of any previous noise complaints. There are other similar premises in the vicinity with licence conditions like those being applied for. Noise-related Annex 2 conditions attached to those licences are limited. In line with those reference points, I suggest conditions that for this application that:

1. restricts live and recorded music to indoors only, and
2. requires regular checks are made to monitor noise levels in the vicinity when live or recorded music is being played to ensure that no nuisance is caused.

If you require any clarification, please let us know.

Kind regards.

[REDACTED]  
**Environmental Health Officer**  
Newark and Sherwood District Council  
Working days Monday to Friday



---

**From:** [REDACTED]  
**Sent:** 05 May 2026 14:12  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** Locke & Keye  
**Importance:** High

OFFICIAL


Good afternoon,

I'm just making sure that EP are aware of the Locke & Key variation application, extending the hours of RE until 01:00 at <https://www.newark-sherwooddc.gov.uk/premiselicense/>  
We've received a representation from a resident, and I wanted to make sure EH have a view on this application as the applicant have offered very little in the way of any conditions that might foreseeably prevent Public Nuisance.  
I can't see the email from Licensing highlighting the consultation on this application and wanted to make sure this was considered before the end of the week, as the consultation period ends 9 May.

Kind regards

[REDACTED]  
**Environmental Health & Licensing Manager**  
**Public Protection**  
Newark and Sherwood District Council

[REDACTED]

 [Chat with me in Teams](#)



**Damian Wilkins**

---

**From:** [REDACTED]  
**Sent:** 12 May 2026 08:44  
**To:** Licensing  
**Subject:** Re: 26/00044/LAPVAR 002822 FV Locke And Keye  
  
**Categories:** Phil

**[CAUTION: This email originated from outside of the organisation. Do not click on links or open attachments unless you recognise the sender and know the content is safe]**

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Yes we agree to all the conditions.

Thank you your help in this matter

Regards

[REDACTED]

Sent from [Outlook for Android](#)

---

**From:** Licensing  
**Sent:** Tuesday, May 12, 2026 8:00:00 AM  
**To:** [REDACTED]  
**Subject:** FW: 26/00044/LAPVAR 002822 FV Locke And Keye

OFFICIAL

Hello [REDACTED]

Please respond to this email as we require the conditions below on the same email as you confirming that you agree to them. Please do not send a new email confirming.

Kind regards

[REDACTED]

**Licensing Officer**  
**Public Protection**  
Newark and Sherwood District Council

[REDACTED]



---

**From:** Licensing  
**Sent:** 09 May 2026 02:06  
**To:** [REDACTED]  
**Subject:** 26/00044/LAPVAR 002822 FV Locke And Keye  
**Importance:** High

Good morning,

Please see below operating conditions to be confirmed for the potential premises licence at the above premises.

1. No children under 16 years old will be allowed in the bar area of the premises after 21:00.
2. All children under 16 to be accompanied by an adult at all times.

3. The premises licence holder and DPS to implement the Ask for Angela scheme in their venue and make sure that staff receive suitable training to be able to help people who need it.
4. When live music or recorded music takes place inside the premises all doors and windows will be kept shut.
5. When regulated entertainment and background music takes place outdoors a noise management plan must be in place to review the impact of noise prior to, during and after each event.

Please confirm via email that the above conditions are going to implement for the premises licence if granted.

Kind regards

[Redacted]

Licensing Officer

**Public Protection**

Newark and Sherwood District Council

[Redacted]

